

## **BBEST Neighbourhood Planning Forum**

### **Steering Group**

#### **Meeting on 1 February 2016. Minutes**

Actions in **bold**

1. Present
  - a. PM (in the chair), LS, GB, ATD, EP, AW, RD, KO(Minutes)
2. Apologies
  - a. CT, BW
3. Report on BBEST progress to date.
  - a. There will now be one informal consultation with SCC, rather than two. Full documentation will be submitted in early June.
  - b. There is now a requirement for an Environmental Impact Assessment – the implications of this are not clear at the moment.
  - c. BBEST's public consultation with people who live and work in the area will begin on 1<sup>st</sup> September 2016 for 6 weeks. A web site is in preparation. Comments will be invited on the five themes.
  - d. The formal submission to SCC will be at the end of 2016, followed by the external examination and then the referendum in November 2017.
  - e. A Housing and Planning Bill currently in Parliament will require councils to respond to Neighbourhood Forums in a certain timescale.
  - f. So far 125 referenda have been held – all successful.
  - g. The June SG will look at the consultation process, including students.
4. Formally sign off Plan objectives and Projects (as agreed by AGM/Development meeting)
  - a. The meeting agreed to sign off the objectives and projects as agreed at the Forum on 7 November 2016.
5. BBEST Forum – Saturday 14 May 2016
  - a. Events
    - i. Morning – this is about raising awareness of the meeting in the afternoon
      1. Members of BBEST to be around to give information about the afternoon meeting
      2. **KO to contact RG** to see if retailers would like to take part in an 'outdoor market taster'
      3. ECUS work on greening the retail centre could be displayed. They are providing annotated photographs. Wait to see the output from ECUS.
    - ii. Afternoon – possible sessions
      1. Oriel House
      2. Report on work with retailers – **KO to contact RG**
      3. Boulevard project (RD away but EP could do it.)

- b. Publicity – Leaflet
    - i. **ATD will draft leaflet.**
    - ii. Test to be agreed by 15 April for printing by 15 April.
  - iii. **KO to contact CT about printing.**
6. Broomhill Festival. Wednesday 8 - Sunday 19 June 2016
- a. BBEST has a table at the fair on Sunday 19 June.
    - i. Agreed that this will mainly be information and recruiting new members
    - ii. Map for children to mark their house and pins for comments from residents.
    - iii. BBEST lecture
    - iv. Discussed: listed buildings, walk, water history etc.
    - v. Agreed: Poetry Slam. Poetry competition with readings and prizes. Inform schools and students.(GB) To take place on the weekend of 11/12 June. PM to consult JB.
7. Report on Boulevard Project – RD.
- a. There has been a lot of activity since the AGM.
  - b. A workshop with members of SCC was very productive. Included Sustrans representatives. Key sites visited.
  - c. A report will be produced on the workshop.
  - d. The public health agenda is useful for this project:
    - i. Designate the corridor as a key walking corridor
    - ii. Broomhill has daily 20,000 pedestrians and 22,000 vehicles – pedestrians need to have improved facilities.
    - iii. Encourage those living 30 minutes walk from work to walk rather than drive.
  - e. A separate BBEST website for the project is in preparation.
  - f. There needs to be engagement with other groups, for example partially sighted people, retailers, land lords.
  - g. Further activity will include: making the best use of what we've got, conceive of different types of space – e.g. make a 'square'
8. Role of BBEST post plan as a 'Statutory Consultee' and Community Infrastructure Levy now and after referendum.
- a. Agreed **PM to write to SCC about these two items.**
9. University and institution engagement
- a. The boulevard project is a useful way of opening up consultation, using the health angle. All the institutions – university, hospitals and schools are interested in this aspect.
10. Any other business.
- a. There was no other business.
11. Date of next meeting: 27<sup>th</sup> June, Oriel House.