

Minutes of BBEST SG meeting 14.1.14. Octagon Meeting Room 3

Present		Action
	Pete Marsh PM(in the Chair) Ann Daw ATD(Vice Chair) Chris Topliss CT (Treasurer) Alan Wellings AW Ally Buckle AB(Union of Students) Laure Astill LA Mathew Wargent MW (observer) Kath O'Donovan KO (Secretary)	
Aoplogies	Bernard Donelly	
Mins circulation	B Hickman (BANG)	
Resignations	There had been 2 resignations from the SG since the last meeting: Barbara Hickman and Ian Douglas Robinson	
1 Introductions		
2 Update	1) BBEST-Action (CIO) is in the process of being set up on the advice of solicitors as the 'incorporated body' required to manage the funds. PM, ATD, CT, KO, BBEST officers, are the Trustees. The existence of the charity will make little difference to the operation of the SG, but is seen as contracting with the SG to carry out the development of the plan. The application is currently going through the Charity Commission.	
	2) The Locality Grant needs to be banked by the end of January. BBEST-Action will not be set up in time to do this. ATD and CT to discuss after the meeting and resolve.	ATD/CT
	3) Membership: replacement of resignations. Agreed to keep the SG small, but a member from the commercial community would be welcomed. PM to discuss with potential members 4) AW tabled a list of local shops and contacts. 5) Agreed to plan a separate meeting with retailers and perhaps set up a mailing list.	PM PM, CT, AW
	6) Laurie Platt has agreed to accept the BBEST proposal, both the neighbourhood group and the area. The outline schedule is: <ol style="list-style-type: none"> a. 3 weeks to prepare proposal – end Jan b. Circulation and publicity – 6 weeks c. 14 Mar – discuss results and address issues – invite Laurie Platt to SG on 14 March for discussion – action KO d. 7 Apr-16 May for discussion by heads of service and lead members for decision by 16 May 	KO

3 Presentation	<p>Richard Attwood described his experience of the Coventry City Regeneration plan for shared space in Coventry city centre. Aims were to reduce speed, declutter and improve the public realm. All parties appear to have benefitted – less noise, less traffic jams, more pedestrians, better environment.</p> <p>A major junction in Poynton has been redesigned using similar principles and might be more relevant to Broomhill given the amount of through traffic. A video is at this location: http://www.poyntonweb.co.uk/news/poynton-news/Welcom e-To-Poynton-Video.shtml</p>	
Discussion	<p>Discussion centred on the feasibility of such an approach for Broomhill, recognising that it may be too late to renegotiate the revised solution planned for the major junction.</p> <p>Actions:</p> <p>AW to discuss how Sheffield views this type of development with James Burdett of the Highways Department.</p> <p>PM, ATD, KO low key discussion with Laurie Platt on 25 March</p> <p>Links to go onto BBEST website – PM to discuss with Howard Fry</p>	AW, PM, ATD, KO
4 Progress in other areas	Wirksworth is going well, Ashbourne not so well.	
5 Template from Exeter	<p>PM tabled a template taken from the Exeter plan proposing that this might be a framework on which to hang the work we are doing. The two aspects – policies which need to fit in with national and local policies, and projects - aspects we might spend money on.</p> <p>Discussion centred on:</p> <p>Many of the policies are broadly similar to those for conservation area</p> <p>HMO restriction – need to reinforce and consider action in relation to conversion into flats.</p> <p>Importance of task groups in bringing forward both policies and projects.</p> <p>ATD agreed to set up a Task Group for the building survey</p>	
6 Broomhill Festival	<p>Plans so far:</p> <p>Saturday: open forum, family activities</p> <p>Sunday: more formal, with a professional architecture theme</p> <p>Consideration of questions to be asked: What would make this a great place to live from your point of view.</p> <p>Agreed that a model of the area would be very useful.</p>	

7 Building survey	<p>(This item was discussed at intervals during the meeting) ATD is keen to make progress on the building survey. She is developing a questionnaire for students to carry out to look at demographic issues. Discussion centred on: Best times for students to carry out work are January/February and October/November. Need access to database software to analyse results. AB will talk to a research student about what software is available for analysis. Students will be more willing to volunteer if the work can be added to their HEAR report – AB will investigate Practical issues in relation to the survey emerged as: Recruiting volunteer students – AB to investigate Draw up 'job summary' and train students Carry out survey – mid Feb. Analyse results.</p> <p>Given the short lead time, the number of properties in Broomhill and uncertainties about student recruitment it would be better to plan a pilot survey in representative areas in different parts of the BBEST area and look at the results, with the intention of extending the survey later.</p>	ATD AB
8 Social media and publicity	<p>Facebook/Twitter Useful to encourage comment, but input needs to be monitored and feedback provided promptly. AB agreed to set up a page for discussion. LA agreed to take photos around Broomhill and help with the website. PM to send AB a .pdf of the outline BBEST area to prepare a logo. (done) Issues relating to preparing a map discussed but not resolved.</p>	AB LA
9 Timing	<p>Agreed to revise schedule to issue BBEST document in August 2015, with the vote in October. Revised spreadsheet to follow.</p>	KO
10 Liaison with local groups	<p>Agreed to ask local groups for a liaison contact point for receipt of minutes and other information. Groups are: BANG Harcourt Community Association Broomhill Festival Committee Ranmoor Society REACT Friends of Crookes Valley Park Friends of Weston Park Crookesmoor Community Forum</p> <p>If anyone has contact names, please let KO know.</p> <p>SG could offer to make a presentation to the groups</p>	KO All
11 Plans for future	<p>25th Feb – concentrate on Task Group themes, managing the volume of work and publicity including use of social</p>	

meeting	media 25 March – invite Laurie Platt to discuss issues relating to the SCC.	
12 Dates of future meetings	All booked for 7-9pm 25 Feb – location TBC - AB 25 Mar - Octagon Council Chamber 22 Apr - Octagon Council Chamber 27 May - Octagon Council Chamber 24 June - Octagon Council Chamber 22 July – location TBC – AB 26 Aug - Octagon Council Chamber 23 Sep - Octagon Council Chamber 28 Oct - Octagon Council Chamber 25 Nov - Octagon Council Chamber 23 Dec – location TBC - AB	AB
Outline agenda for 25.2.14	BBEST Steering Group. Meeting 25 th February 2014. 7pm, Octagon Centre Council Chamber. <ol style="list-style-type: none"> 1. Meetings, membership, finance <ol style="list-style-type: none"> a. Minutes of the previous meeting – 14.1.14 b. Progress with BBEST Action and cash handling c. Liaison with other groups – progress d. Publicity: social media, logo etc e. Increasing active membership to work on BBEST f. Use of Locality funds for administrator g. Recruit BBEST Forum members for specific tasks: street champion, web/social media editing, ? other roles. h. Date of AGM? 18 October 2014? 2. How to develop policy? 3. How to get task groups going? 4. Documenting the work (for final examination). 5. Key dates on a timeline, and actions needed to meet them NB will relate to Projects <ol style="list-style-type: none"> a. Action travel corridors and local movement b. Central retail district and community hub c. Sustainable and balanced community d. Housing survey e. Green spaces and natural environment f. Architecture and conservation g. Broomhill Festival and other events 6. Actions from the minutes of the last meeting not dealt with so far. 7. Date and place of next meeting: 25th March 2014, Octagon Centre Council Chamber, 7-9pm NB To invite Laurie Platt to discuss progress with registration 	