





	<p>Housing survey</p> <ul style="list-style-type: none"> <li>○ PM to discuss data manager role shortly with MW</li> <li>○ ATD planning to use SPSS to analyse data. The basic package is free of charge but analysis can be done through UoS.</li> <li>○ Timescale needed for housing survey.</li> </ul>	
<p>5 Other task groups</p>	<p>Active travel corridors</p> <ul style="list-style-type: none"> <li>○ No progress on this. Needs a task group leader.</li> <li>○ Areas include: Pedestrian flow, buses – several issues,</li> <li>○ Data collection could include pedestrian counts.</li> <li>○ There is accurate traffic movement data for Broomhill [on DfT website]. Probably no data for pedestrians, and only annual council (citywide) for cyclists.</li> </ul> <p>Green spaces</p> <ul style="list-style-type: none"> <li>○ PM will talk to 2<sup>nd</sup> year Landscape students and they may be interested in related projects. Could relate also to active travel corridors.</li> </ul> <p>Architecture</p> <ul style="list-style-type: none"> <li>○ Action on this will come later</li> <li>○ A Design guide is needed outlining for example scale of buildings, density, set back from roads.</li> <li>○ Need to include backs of houses, especially those which are very visible, e.g. from Crookes Valley Park.</li> </ul> <p>Task Group Seminars</p> <ul style="list-style-type: none"> <li>○ These will be planned over the next year to gather interested people together. Information about these can appear in the newsletter.</li> <li>○ SG discussed how to recruit leaders for the task groups.</li> </ul>	
<p>6 Public engagement</p>	<p>SG looked at how to record public engagement in BBEST, which will be an important issue in auditing activity at the end of the project.</p> <ul style="list-style-type: none"> <li>○ Add item to each SG agenda for input of ideas.</li> <li>○ Set up location to retain ideas as they come in – folder on dropbox, document on dropbox, location on website??</li> <li>○ Identify sub areas and invite representatives</li> <li>○ Prepare a brief for local representatives</li> <li>○ Liaise with existing areas- Moor Oaks, Harcourt Road, students at Endcliffe , Taptonville Road etc</li> <li>○ Note in Annual Report</li> </ul>	
<p>7 Contact with schools</p>	<p>Agreed that it is important to engage with schools in the BBEST area, but that this should happen after Council recognition.</p>	

	Schools identified were: Ashdell Westbourne Sheffield Girls High School Broomhill infants King Edwards Upper School Birkdale	
8 Other business	SG discussed whether to apply for Locality Planning support.	
9 Dates of Future meetings	27 May - Octagon Council Chamber 24 June - Octagon Council Chamber 22 July – location TBC – AB 26 Aug - Octagon Council Chamber 23 Sep - Octagon Council Chamber 28 Oct - Octagon Council Chamber 25 Nov - Octagon Council Chamber 23 Dec – location TBC - AB	
Agenda for next meeting	<ul style="list-style-type: none"><li>• Minutes of previous meeting on 22<sup>nd</sup> April 2014</li><li>• Matters arising</li><li>• Task Groups</li><li>• AGM</li><li>• BBEST Action outline expenditure plan</li><li>• Social media</li><li>• Public engagement<ul style="list-style-type: none"><li>○ Publicity: Website, social media, newsletter, AGM</li><li>○ Identify contacts for smaller areas in BBEST</li><li>○ Recording public engagement and ideas coming forward</li><li>○ ideas from SG attendees on local input to Task Force and other areas.</li></ul></li><li>• Any other business.</li><li>• Dates of next meeting.</li></ul>	