

Minutes of BBEST SG meeting, 27 May 2014. Octagon Council Chamber

Present		Action
	Pete Marsh PM (in the Chair) Anne Daw ATD(Vice Chair) Chris Topliss CT (Treasurer) Jayne Brayley JB Ally Buckle AB(Union of Students) Bernard Donnelly BD Howard Fry HF Kath O'Donovan KO (Secretary)	
Apologies	Astill LA Alan Wellings AW	
1. Minutes of the meeting on 22 April	The minutes were accepted.	
2. Matters arising	<p>PM noted the comments received in relation to BBEST recognition.</p> <ul style="list-style-type: none"> • Natural England's comments were positive and noted all the listed buildings in the area. • University of Sheffield (UoS) also commented. PM has arranged a meeting with representatives of Planning and UoS on 17 June to discuss. HF to send PM Broomhill Forum minutes from 2013. • Responses to the comments will be prepared ahead of the meeting. • The final decision on designation will be made by the Deputy Head of Planning, Sheffield City Council after discussion with Chairs of relevant committees. • Agreed to continue with Newsletter schedule as decided at last meeting. • UoS and Natural England documents are not available on the website but can be requested. <p>Student volunteers</p> <ul style="list-style-type: none"> • Following a good meeting with volunteering services, agreement is in place to recruit student volunteers. • Job summaries required for: Web Manager, survey work, event volunteers to be available for next academic year in September. <p>BBEST website</p> <ul style="list-style-type: none"> • Looks excellent with lots of photos and all documents available. 	<p>HF - done</p> <p>PM</p> <p>PM</p>

	<ul style="list-style-type: none"> • www.bbest.org.uk <p>Links with UoS academic departments</p> <ul style="list-style-type: none"> • Town and Region Planning (TRP) • BBEST dissertation topic areas will be included in the pack for MA students. • TRP students have 2 week placements. SG to consider placements which BBEST might offer to students. <p>Meeting with new President</p> <ul style="list-style-type: none"> • The meeting is planned. The new Union representative on BBEST SG will be nominated • Note that AB will be back in October and is keen to maintain his relationship with BBEST. <p>Neighbourhood planning report</p> <ul style="list-style-type: none"> • Turley Associates have produced a review of current NP plans. • http://www.turley.co.uk/news/neighbourhood-plans <p>Additional information: BBEST on Neighbourhood Planning page: https://www.sheffield.gov.uk/planning-and-city-development/planning-documents/neighbourhood-planning/bbest-plan.html</p>	SG
3. Task Groups	<p>Active travel corridors</p> <ul style="list-style-type: none"> • BBEST will gather data on travel corridors to take a view on the issues involved. • One strand might be a 'boulevard project' for the heavily used pedestrian\cycle corridor through the area, Weston Park\Broomhill\Endcliffe. • Noted that Planning students would be interested in this and it is possible that it might be a PhD topic. • Nigel Dunnett of UoS Department of Landscape is interested. • PM noted that a Landscape student will spend one day each month working on an ecological survey. • Some data on air quality has already been gathered. HF to send paper to ATD/PM for the website. <p>Central retail district</p> <ul style="list-style-type: none"> • Bev Warne has agreed to work on this. • BD, CT to contact BW to begin discussions with 	HF BW/CT/BD

	<p>shopkeepers.</p> <p>Green spaces</p> <ul style="list-style-type: none"> • Noted that community fund grants for c£500 are available for bidding in the next week. These come up approximately every 6 months. • Agreed to wait for next round to make a proposal. • Ideas for proposal included: <ul style="list-style-type: none"> ○ Funding for ecology survey student to take photographs for the website. ○ Moss graffiti in Broomhill. (e.g. http://www.wikihow.com/Make-Moss-Graffiti) Action All – look for suitable wall! <p>Architecture and conservation</p> <ul style="list-style-type: none"> • Prue Chiles presentation ‘Visions of Broomhill’ will take place at the Broomhill Festival and will involve participation of those attending to gather ideas. Her photos and material will go on the BBEST website. • School of Architecture will do a project on Broomhill. Several students will look at access to the retail district. They hope to work with a school and construct a model. This will produce ideas for a Design Guide. The students will make a public presentation at the end. Noted: need to inform shopkeepers that this is happening. 	
	<p>Sustainable and balanced communities</p> <ul style="list-style-type: none"> • MW paper on this topic welcomed by SG. • The paper noted that the area is loosely defined in the literature and the following suggestions were made in relation to the BBEST area: <ul style="list-style-type: none"> ○ Sustainability of the environment with too many rented properties. ○ Overpopulation of built environment ○ Housing: ensure that affordable housing available - a check on this is whether those working in the area can afford to live there. Concern that this is not the case in BBEST area. ○ Age balance. SG felt that population is polarised with many 18-24 and older groups. Census data is currently being analysed in this context. • Noted proposal for Housing co-op for UoS students. 	

	<ul style="list-style-type: none"> • Noted that we need greater clarity on regulations relating to HMOs, e.g. Article 4 and CS41. PM to ask MW to do some work on this. For example rules about letting signs. • We do not have information about levels of affordable housing in the BBEST area. There are few sites for development and so increasing the number might be difficult. • Noted recent work by Ed Ferrari and Alasdair Rae of TRP. • MW to check what other neighbourhood plans include about affordable housing – rental, shared ownership and owner occupied. 	<p>PM</p> <p>MW</p>
<p>4. Annual General Meeting</p>	<p>AGM scheduled for 18 October 2014. Agreed begin with engagement items and put AGM at the end of the session.</p> <p>Engagement items will include presenting material gathered so far and taking Prue Chiles material to the next stage.</p> <p>'Pot luck supper' suggested.</p> <p>Jayne Brayley agreed to help organise.</p>	<p>JB/AB</p>
<p>5 BBEST Action Expenditure plan</p>	<ul style="list-style-type: none"> • Discussion deferred to next meeting in the light of the need to take account of funders' requirements. • Noted that the former Crookesmoor Moor Oaks Association has generously agreed to transfer residual funds to BBEST. • Noted that it may be necessary to consider raising income from member subscriptions. For discussion at AGM. 	<p>CT</p>
<p>6 Public engagement</p>	<p>Arrangements for Broomhill festival on 14 June</p> <p>ATD outlined the activities to be set up for the BBEST stall, including: survey, kids corner painting and quiz, voting counters, area map for pins to show house location of those attending, video interviews.</p> <p>Outstanding items were banners for table and stall, video camera, power cables.</p> <p>MW will prepare survey material.</p> <p>AB will check company who video events for pricing.</p>	<p>MW</p> <p>AB</p>

	<p>ATD will email invitations to SG members to duplicate and post through neighbours letterboxes.</p> <p>'Visions of Broomhill' session with Prue Chiles arranged for 305pm Sunday 15 June at St Marks' Church.</p> <p>BBEST Twitter account set up: BBESTnp. Agreed not to activate until infrastructure in place to respond to queries.</p> <p>Website. Is there additional material we could include? HF to send document on air quality to PM/LA for the website.</p>	
<p>7 Dates of Future meetings</p>	<p>2014 24 June - Octagon Council Chamber 22 July – location TBC – AB 26 Aug - Octagon Council Chamber 23 Sep - Octagon Council Chamber 28 Oct - Octagon Council Chamber 25 Nov - Octagon Council Chamber 23 Dec – location TBC – AB</p> <p>2015 27 January, 24 February, 24 March, 28 April, 26 May, 23 June, 28 July, 25 August, 22 September, 27 October, 24 November, 22 December.</p>	
<p>Outline Agenda for next meeting</p>	<ul style="list-style-type: none"> • Minutes of the previous meeting on 27 May 2014. • Matters arising not elsewhere on the agenda. • Report from the Chair. • Review of Broomhill Festival • BBEST Action outline expenditure plan • Newsletter production • Task Groups: • Active Travel Corridors • Central Retail District • Consider two week placements for TRP students. • Green spaces • Architecture and Conservation • Sustained and balanced communities. • BBEST Action outline expenditure plan • Public engagement <ul style="list-style-type: none"> ○ Publicity: Website, social media, newsletter, AGM ○ Identify contacts for smaller areas in BBEST ○ Recording public engagement and ideas 	

	<p style="text-align: center;">coming forward</p> <ul style="list-style-type: none">○ Contact with schools• Any other business.• Date of next meeting.	
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