

Minutes of BBEST SG meeting, 24 June 2014. Octagon Council Chamber

Present		Action
	Pete Marsh PM (in the Chair) Anne Daw ATD(Vice Chair) Chris Topliss CT (Treasurer) Jayne Brayley JB Bernard Donnelly BD Brian Webster BW Alan Wellings AW Kath O'Donovan KO (Secretary)	
Apologies	Laure Astill LA Ally Buckle AB(Union of Students) 2 apologies were received from members by email	
1. Minutes of the meeting on 27 May	The minutes were accepted.	
2. Matters arising	<ul style="list-style-type: none"> • Job summaries for student volunteers still to be written: Web Manager, Survey work, event volunteers. Needed for September 2104 • PM had a useful meeting with the new President of the Union of Students. The SG representative will be nominated in the next few weeks. • AB will become an SG member in his own right. • PM scheduled meeting with Nigel Dunnett did not happen. • Wall for moss graffiti: Wall above former KFC identified as possible site. AB to follow this up in the autumn. • PM will ask MW to prepare summary of Article 4/CS 41. • Location for next meeting – Rainbow Room, Broomhill Methodist Church 	AB PM PM
3 Report from the Chair	<ul style="list-style-type: none"> • PM welcomed Councillor Brian Webster to his first meeting of the BBEST Steering Group. • PM recorded his thanks to the work carried out on behalf of BBEST by former Councillor Shaffaq Mohammed. • Wendy Jenrick will contact Councillors from Fulwood to ask if one will act as correspondent with BBEST. • PM met University representatives and SCC Planning Department to discuss BBEST. Two further meetings will follow: • PM or BD to meet Chris Garlick, Senior Surveyor, to discuss Neighbourhood Planning in general, 	

	<p>and BBEST officers to meet Keith Lilley, Director of Estates and Facilities Management, to agree a memorandum of understanding on how BBEST and the University can work together. The meeting will take place in August</p> <ul style="list-style-type: none"> • The BBEST recognition process is currently 'paused' awaiting the outcome of this second meeting 	
4 Membership	<p>SG discussed the relationship between membership and mailings.</p> <ul style="list-style-type: none"> • BBEST membership is up to 131. • Should everyone be a member, but be able to opt out of routine monthly SG mailings from Secretary? • Should everyone receive some mailings e.g. from the Chair: AGM, EGM, Newsletter? • Should there be one category of membership with mail opt out. • Should there be 2 categories of membership; full membership' with all emails and 'interested party' with Chair emails only. • Should 'full membership' be split into all emails and chair emails only? • AGREED: everyone on mailing list should receive Chair emails: AGM, EGM, Newsletter. 	
5 Broomhill Festival report	<p>PM congratulated Anne and all those who had worked on the BBEST stand. The location of the stall was excellent and had attracted a lot of attention. Major issues identified from the survey and the map were:</p> <ul style="list-style-type: none"> • Traffic and pedestrian issues • Nature and wildlife • HMOs and noise <p>ATD has an invitation to set up the same stall at Broomhill Infants school on 12 July 1130-1pm. KO To email members to ask for volunteers to help.</p>	KO
6 Public engagement	<p>PM suggested replacing the SG meeting on 23rd December with a Christmas Party. Agreed!</p>	
7 BBEST expenditure plan	<ul style="list-style-type: none"> • The current plan shows excess expenditure. SG to revisit the plan in September in the light of possible further income and revisions to targets. • CT requested a signature from the Treasurer of the former Crookesmoor Moorroaks Association. • JB agreed to look into legal aspects of transfer of money from this organisation. • PM confirmed that of the two ring-fenced items in the budget, the plaque had been provided from 	JB

	<p>community funds, and agreement was awaited from Amey to maintain the historic gas lamps.</p> <ul style="list-style-type: none"> • BW confirmed that the Ward pot was under allocated at the moment. He will inform the group when the next allocation is due. • CT will contact Locality about the plan. 	<p>BW</p> <p>CT</p>
8. Task Group: Active travel corridors	<p>SG considered the two week placements for Planning students.</p> <ul style="list-style-type: none"> • Prepare analysis and commentary on existing traffic data. (varying volume of traffic through the day/year, comparison with similar areas in Sheffield/ elsewhere, links to pollution levels) • Carry out pedestrian and bicycle surveys and comment. (Varying volume of traffic through the day, type of traffic through the day – students, school children, parents, residents) impact of traffic crossing points on flows. PM to contact TRP. 	<p>PM</p>
9: Task Group: Central retail district	<ul style="list-style-type: none"> • BD has been working to organise a meeting between BD, CT, Bev Warne, Remo Simeone, and Clare Winter to see how this can be taken forward with the Broomhill shopkeeping community. 	
10 Task Group: Green spaces	<ul style="list-style-type: none"> • This was a popular topic at the Festival. • Large green spaces are at the periphery of the area – e.g. Botanical Gardens, Weston Park. • Victoria Park (Parkers Lane) had play equipment which was removed because of objections to noise. • Discussion of The Mount, a prominent building facing across the city. (beside the Glossop Road crossroad) This is currently for sale, but BBEST could work with new owners to develop the open area for use as community space. • Do we need a green spaces group – add to newsletter. • ATD is preparing a map showing green spaces. 	
11 Task Group: Architecture and conservation	<ul style="list-style-type: none"> • PM noted with thanks to Prue Chiles that her presentation at the Broomhill Festival was well received with lots of good discussion. • PM has asked for an outline of the talk for the BBEST web pages. • ATD is preparing a map of development sites. • ATD noted that the outcome from this group would be the design guide. • This talk could be repeated with examples from a different time of year. 	
12 Task	<ul style="list-style-type: none"> • No discussion at this meeting. 	

Group: Sustained and balanced communities		
13. Annual General Meeting	<ul style="list-style-type: none"> • Agreed to change date to Saturday 11 October 2014. • JB presented two options for the format: • 1. Brief intro/break for drink/break out groups with a question and a scribe/report back to full session/AGM. • 2. Brief intro/presentations on aspects of the plan from platform with discussion/if not feedback long break with discussion/AGM. • Suggested change to suggestion 1 that all groups should discuss the same questions. 'Experts' from the areas would be on hand to consult with the groups. This would confirm priorities for BBEST. • Prue Chiles might agree to act as Architecture and conservation 'consultant'. • JB agreed to work on this suggestion. 	JB/AB
14. Newsletter	<ul style="list-style-type: none"> • First newsletter planned for September. • To give information about AGM, report on public engagement: Broomhill Festival, Broomhill School. Identify ways members and others can help, specific tasks, eg Green spaces group etc. • Mainly online, but printed copies for distribution at events. • Will go to all members/interested parties. 	
15. Publicity and Public engagement	<ul style="list-style-type: none"> • Agreed to renew the BBEST domain name for 5 years. 	CT/AW
16. Any other business	<ul style="list-style-type: none"> • AW noted that the Broomhill Library Action Group had asked what support BBEST could offer. • SG welcomed the information that there is now an architect's plan for developing the existing building. • SG noted that the plan will contain reference to community issues and provision. • Agreed to ascertain current designation of the building, whether it is for housing or community use. 	BD
17. Dates of Future meetings	<p>2014</p> <p>26 Aug - Octagon Council Chamber 23 Sep - Octagon Council Chamber 28 Oct - Octagon Council Chamber 25 Nov - Octagon Council Chamber 2 Dec – Note change of date – location tbc – AB</p>	

	<p>2015 27 January, 24 February, 24 March, 28 April, 26 May, 23 June, 28 July, 25 August, 22 September, 27 October, 24 November, 22 December.</p>	
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